

SHORT TENDER NOTICE

Sealed Quotation affixing court fee stamp worth Rs.8.25 (Eight and twenty-five paise) only are hereby invited urgently from the reputed Supplier/ Farm for the supply of Digital class room/ Smart class room equipment of Rs.4.00 Lakhs at Udalguri College, Udalguri under RUSA2.0 grant. The quotation will be received up to 3.00Pm 02-04-23 at the office of the undersigned. The interested parties may obtain details by paying Rs. 1000/- (One thousand) only in favour of the Principal, Udalguri College, Udalguri. For details, please visit www.udalguricollege.edu.in

Date: 23TH March 2023

Principal
Udalguri College, Udalguri

CHECK LIST FOR BIDDERS / APPLICANTS:

1. Establishment Registration Certificate.
2. Attested copy of GST certificate of Enterprise.
3. Experience Certificate working with Govt. departments/PSUs, etc.
4. Attested copy of PAN number.
5. Attested copy of GST return for last month/quarter.
6. Attested copies of IT returns for the last three years filed by the agency.
7. Attested copy Audited Accounts for details of turn over for the year 2019-2020.
8. Bank Account No. of the Firm with IFS code & Bank Branch name.
9. BID Forms (Technical and Financial in separate sealed envelope)

All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.

TERMS AND CONDITIONS:

- a. The sealed Quotations will be opened on 27th December 2019.
- b. The contract shall be for a period of one month.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.
- d. All duties, taxes, transportation and installation expenses are payable by the Supplier/Agencies/Dealers under the contract and shall be included in total price.
- e. The College/ purchaser have reserved the right to accept or reject any quotations and to cancel the bidding process OR reject all quotations at any time prior to the award of the contract.
- f. The EMD money will be returned to the contractor only after completion of work.
- g. Each bidder shall submit only one quotation in the format supplied with IFQ. Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite information's must be filled in the supplies Format.
- h. Each bidder should submit sealed quotations (in two separate parts i.e., **Technical (Part – I)** and **Financial (Part – II)** in separate sealed envelopes.

The following documents will form the technical part (Part –I) of the BID (Photo copy duly Self attested to be compulsorily enclosed)

1. Establishment Registration Certificate.
2. Establishment Registration Certificate.
3. Attested copy of GST certificate of Enterprise.
4. Experience Certificate working with Govt. departments/PSUs, etc.
5. Attested copy of PAN number.
6. Attested copy of GST return for last month/quarter.

7. Attested copies of IT returns for the last three years filed by the agency. Attested copy Audited Accounts for details of turn over for the year 2019-2020.
8. Bank Account No. of the Firm with IFS code & Bank Branch name.

The Financial part (Part – II) of the bid shall consist of only Rate/Price in proforma supplied with the IFQ on the company's /firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise.

g) Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

Earnest Money Deposit (Deposit) :

Each Bidder will have to submit Earnest Money (2% for General category and 1% for ST/SC.OBC category) only, in the form of Demand Draft/ Bankers Cheque in favour of the Principal, Udalguri College, Udalguri payable at Central Bank of India, Udalguri Branch .

The EMD shall be forfeited:

- a) In case a bidder withdraws its bid after opening of technical part – I and before the validity period of the bid.
- b) If the bidder fails to execute the agreement within specified time as intimated/requested.

Award of Contract:

- a) The College/ purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.
- b) Notwithstanding the above, the College/ purchaser reserve the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- c) The bidder whose bid is accepted will be notified of the award of contract by the College. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 days in exceptional cases.

Payments:

- a) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply. Technical in-charge will certify the quality and quantities of the items supplied/ work done as per specifications and recommend accordingly for payment.
- b) No payment will be made for any damage of goods supplied.

Source of Funds

1. The fund for the work will be provided under RUSA.
2. All expenditures for the work will be made through the PFMS only.

Validity of Quotation:

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

UDALGURI COLLEGE, UDALGURI, BTAD

PROFORMA FOR TECHNICAL BID

(Annexure-I)

(PART - I)

S.N.	Particulars	To be filled by the bidder
1	Name of Agencies & Regd. number	
2	Details of EMD:	
	i) Amount	
	ii) Draft No.	
	iii) Date	
	iv) Issuing bank	
3	Date of establishment of the agency	
4	Detailed office address and contact number of the agencies.	
5	Whether the firm is registered under Company act, partnership act. (please enclose certificate)	
6	PAN/ TAN number (copy enclosed)	
7	Attested copy of GST return for last month/ quarter (copy enclosed)	
8	Experience in dealing with Govt. department (attach copies of supply order)	
9	Acknowledgement copy of BID document	
10	Others	

Place :
Date:

Signature of the Bidder
Office Seal

UDALGURI COLLEGE, UDALGURI, BTAD
FORMAT OF FINANCIAL BID (Part - II)

Name of the Firm:

Details of equipments:

Annexure-II

S. N.	Features & specifications	Brand	Qty.	Rate per Unit (including GST)	Amount (in Rs.)

Total Rs.

We agree to supply the above-mentioned items in accordance with technical specification for a total contract price of..... (Rupees.....) including taxes, Transportation etc. within 30 (thirty) days of the issue of supply order.

1. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.
2. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

ESTIMATE

SL	Description	Qty	Rate (INR)	Amount (INR)
1.	Interactive Flat Panel 65" with i5 OPS. Black 65" Inch Interactive Flat Panel, For Education. Product Specification Color: Black Power Consumption: 500 W Size/Dimension:65 Inch Usage/Application: Education Resolution:3840(H)*2160(V) Pixels Operation Humidity: 10% - 90%RH Altitude: Below 5000 meters Operation Temperature: 0 to 40 degrees.	02	1,65,000.00	3,30,000.00
Installation & Training				8,900.00
Total				3,38,900.00
CGST@9%				30,501.00
SGST@9%				30,501.00
Grand Total				3,99,902.00
In Word: Rupees Three Lakhs Ninety-Nine Thousand Nine Hundred and Two Only				

Principal
Udalguri College, Udalguri